

Scottsdale Highland Estates Homeowners Association

C/O VISION COMMUNITY MANAGEMENT

16625 S DESERT FOOTHILLS PKWY

PHOENIX, AZ 85048

(480) 759-4945 FAX (480)759-8683

EMAIL: ScottsdaleHighlandEstates@WEAREVISION.COM

GATE REMOTE REQUEST FORM

Amount of Remotes _____

Homeowner Name: _____ Date: _____

Property Address: _____ Lot/Unit #: _____

Phone Number: (_____) _____ - _____ Email: _____

Mailing Address (if different from property address for mailing of the key(s)):

(IF APPLICABLE)

Please note, remotes will not be released to tenants or management companies without written homeowner authorization on file.

Tenant Name: _____

Property Management Name/Address:

Phone Number: (_____) _____ - _____ Email: _____

HOMEOWNER ACKNOWLEDGEMENT

Remotes may be replaced at a cost of **\$50.00**.

**(ONLY MONEY ORDER OR CHECK ACCEPTED - PLEASE MAKE PAYABLE TO SCOTTSDALE
HIGHLAND ESTATES HOMEOWNERS ASSOCIATION)**

Signature of Person Receiving Remote: _____ Date: _____

(OFFICE USE ONLY)

Date: _____ Administrator: _____ Mailed Key / Homeowner Pick-Up (Circle One)
Check/MO # _____