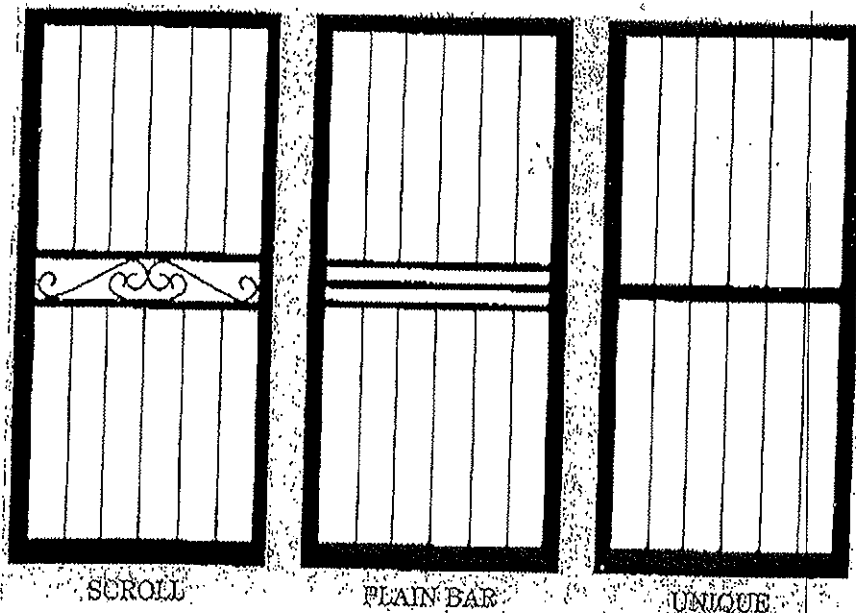


# Ventana Condominiums

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**GREAT NEWS!** The Ventana Homeowners Association has chosen three designs for the homeowners to use if they wish to have wrought iron security doors installed at their unit. Designer Doors has several showrooms across the Valley for you to view the doors; however, examples of the chosen three are below. The Plain Bar doors have been installed on the French (patio) and front doors of Unit 113 - please feel free to take a look! The color (White ~ WH09) will be uniform throughout the complex.



VENTANA HOMEOWNERS ASSOCIATION  
ARCHITECTURAL CHANGE APPLICATION

Date of Application: \_\_\_\_\_ Building/Unit#: \_\_\_\_\_

Name: \_\_\_\_\_  
(Property Owner's Name-- Please Print) Signature of Property Owner

Home Phone: \_\_\_\_\_ Work Phone,: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Location for Site of Change: (if outside of your unit, please describe the exact location) \_\_\_\_\_

Reason for Work to be Done: \_\_\_\_\_

Contractor Name/Address/Phone: \_\_\_\_\_

Description of Work to be Done: \_\_\_\_\_

\_\_\_\_\_ Desired Date to Begin Work \_\_\_\_\_ Anticipated Completion Date \_\_\_\_\_

*For any exterior painting-- see approved colors- page 2*  
*Air Conditioning/Heating Units-- see approved guidelines- page 2*  
*Windows/ Doors / Screens- see approved colors/guidelines-- page 2*

List of Proposed Materials: \_\_\_\_\_

(Please include manufacturers, model numbers, colors, etc., where appropriate)

Please submit all architectural, drawings, manufacturer's specifications, samples, etc. Are they attached? Y N

- No work may begin without written approval from the Board
- Only approved colors, products and pre-submitted/reviewed plans will be approved
- All drawings/descriptions must include types of building materials, paints, windows, doors, AC and Heating units, etc.
- See Page 2 for neighbors' signed and dates notified. If needed for your changes (any changes visible to other neighbors must contain their signatures and date of signature for change request)

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**FOR OFFICIAL USE ONLY**

Date Recv'd by Management Co: \_\_\_\_\_ Date Recv'd by Board: \_\_\_\_\_

Date Approved by Management Co./Board: \_\_\_\_\_

Date Disapproved by Management Co./Board: \_\_\_\_\_

\_\_\_\_\_  
*Board Member Signature*

\_\_\_\_\_  
*Board Member Signature*

\_\_\_\_\_  
*Board Member Signature*

\_\_\_\_\_  
*Board Member Signature*

VENTANA HOMEOWNERS ASSOCIATION  
ARCHITECTURAL CHANGE APPLICATION

Only the most requested, basic items are listed on this sheet. All requests MUST be approved by the Board For ANY exterior changes to you condominium or any architectural changes to the inside of your condominium as well. Please note that ANY interior flooring change MUST be submitted for approval PRIOR to any changes being made as well.

Flooring – Each Owner of any Unit located above ground level shall install and maintain at all times at his expense carpeting and/or other sound conditioned floor covering, in each case of grades and qualities from time to time approved by the Board of Directors, on all floors in his Unit, except in the kitchens, bathrooms and laundry areas.

Paint- Exterior Walls – Trim –

All window frames must be white in color. Screens must be black or gray only.

All window coverings visible from the outside- must also be white in color.

Sun Screens- ALL sunscreen additions must be submitted for approval-

Previously approved types and colors are:

Window frames- window frames must be white in color. All sliding/French doors MUST contain mullions.

No outdoor awnings are permitted

Security Doors MUST have prior approval prior to installation- Note that there are only (3)

approved designs, no other designs are allowed. Screens must be gray or black

Outdoor Light Fixtures on patios or balconies- MUST have prior approval prior to installation.

AC/Heating Units- MUST have prior approval prior to removal and installation. No unit larger than 70 inches in circumference and no unit taller than the pony wall height around the A/C pad may be installed. No duct, Freon line or electrical may be replaced without prior approval.

Neighbor's Notification-(necessary)

If you have any questions regarding this form, the guidelines or the approval process- please contact MSS at (602) 978-2090.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address (Mailing)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Neighbor's Printed Name & Unit#

\_\_\_\_\_  
Neighbor's Signature & Date

\_\_\_\_\_  
Neighbor's Printed Name & Unit#

\_\_\_\_\_  
Neighbor's Signature & Date

\_\_\_\_\_  
Neighbor's Printed Name & Unit#

\_\_\_\_\_  
Neighbor's Signature & Date

*Note: Notification of your neighbors in the immediate area is required if you are requesting to make visible outdoor changes OR if you are making changes to the interior that involves wall, bathroom renovations or flooring. Please include their information above PRIOR to submitting application.*

*Applications must be completed in full for consideration and approval.*