

# San Marcos Country Club Estates Automatic Gate Resident Data Entry Form

Date: \_\_\_\_\_

Homeowner Name: \_\_\_\_\_

Address: \_\_\_\_\_

- Type of Request:  Add new resident  
 Remove existing resident  
 Update existing resident

Resident Name: \_\_\_\_\_

Resident Phone Number: \_\_\_\_\_

Cell phone and long distance numbers are okay

Or

Entry Code: 4 digits \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_

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## (OFFICE USE ONLY)

Administrator: \_\_\_\_\_ Completed: \_\_\_\_\_

Date: \_\_\_\_\_