

***KENLY FARMS HOMEOWNERS ASSOCIATION***  
**Architectural Design Request for Approval Form**

The Covenants, Conditions and Restrictions (CC&R's) require that an owner obtain the prior written approval of the Committee or its nominee(s) (the "Committee") for any exterior alteration or addition to property within Kenly Farms.

To comply with the CC&R's, please complete the form below. Attach a detailed drawing or blueprint of the proposed alteration and/or addition. The drawing should specify dimensions, materials to be used and colors. This application and the drawing will be retained for the Committee records.

HOMEOWNER INFORMATION

**NAME:** \_\_\_\_\_

**LOT #:** \_\_\_\_\_ **SUBDIVISION:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE/BUSINESS:** \_\_\_\_\_ **PHONE/HOME:** \_\_\_\_\_

Prior to committee review, the homeowner must sign to verify that:

I understand and agree that **NO** work referenced on this request shall commence until approval of the Committee has been received by me.

**HOMEOWNER SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

REQUEST

Description of Request - Provide full details of purpose and/or reason, type, color, size/dimensions of improvement and materials, and location utilizing this form. Use additional 8½" x 11" paper if necessary.

**NOTE: AN ACCURATE DRAWING MUST BE ATTACHED. AN ACCURATE SITE PLAN MUST ALSO BE INCLUDED. FORSWINGSETS/PLAYSTRUCTURESPLEASEINCLUDE SPECIFICDIMENSIONSMAKE/MODELANDPICTURESOFSTRUCTUREIFAVAILABLE ANDCOMPLETELYFILLOUTNEIGHBORACKNOWLEDGEMENTFORM.**

**DESCRIPTION  
OF ALTERATIONS:**

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**CONTRACTOR:**

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Address:

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City/State/Zip:

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Phone:

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**MATERIAL(S)\*:**

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**COLOR(S)\*:**

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\*(include sample paint chips or materials if appropriate)

**DIMENSIONS:**

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**RETURN TO:**

Kenly Farms Homeowners Association  
c/o VISION Community Management  
16625 S. Desert Foothills Pkwy  
Phoenix, Arizona 85048

**For Additional Information Call: 480-759-4945**

**Email: KenlyFarms@WeAreVision.com**

The Committee's review and approval is limited to and only pertains to the ITEMS DESCRIBED ABOVE. The fact that the information not specifically requested is shown on the plan does not mean that it is approved as part of the submittal.

**NEIGHBOR ACKNOWLEDGEMENT FORM**

The neighbor acknowledgement below hereby approves the Architectural Design Request submitted by

\_\_\_\_\_ (homeowner),

Lot # \_\_\_\_\_ Dated \_\_\_\_\_.

Adjacent homeowner(s) acknowledgement and approval:

**NAME:** \_\_\_\_\_

**LOT #:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**LOT #:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

COMMITTEE ACTION

**The Committee has taken the following action on this application:**

\_\_\_\_\_ **REJECTED.** Application does not meet the Design Guidelines for the Kenly Farms Homeowners Association.

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\_\_\_\_\_ **REVIEWED THE APPLICATION.** The following revision(s) and additional submission(s) are required to meet the Kenly Farms Homeowners Association Guidelines:

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\_\_\_\_\_ **REVIEWED AND CONDITIONALLY APPROVED** the Architectural Design Form with the following changes required:

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\_\_\_\_\_ **REVIEWED AND APPROVED.** The Architectural Design Form submitted as meeting the requirements of the Kenly Farms Homeowners Association Guidelines. This approval is subject to all applicable City and State permits, codes and regulations. Compliance with said issues is the responsibility of the homeowner.

**SIGNED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Date Appl. Received	Mailed to Committee	Rec'd From Committee	Mailed to Homeowner
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