

Belmont at Triple Crown Homeowners Association

Kitchen Area Reservation Form

In order for Vision Community Management (VCM) to grant permission for reserving the kitchen/ramada, all residents of the Belmont at Triple Crown Association shall agree to the following rules and regulations:

1. All homeowners requesting exclusive use of the kitchen/ramada area must reserve it two weeks in advance and will be required to adhere to the terms of this agreement and pay a non-refundable use fee of \$25.00. Only the kitchen/ramada can be reserved for private use; the pool and grounds will always be open to all the residents/tenants of Belmont.
2. The Ramada CAN NOT be reserved on the weekends near Memorial Day, Labor Day or on July 3rd or 4th.
3. Events are not to exceed a four-hour period.
4. The homeowner will share liability for any damage, disturbance, or complaints created by the resident/tenant or their guests. If you are a tenant, you must have your landlord's written permission to reserve the kitchen/grounds.
5. A non-refundable check in the amount of \$25.00 and a refundable security deposit in the amount of \$100.00 will be required to reserve the kitchen/ramada area. The two checks shall be made out to Belmont at Triple Crown HOA and sent to VCM with this completed reservation form. The \$25.00 will be used to offset the cost of utilities and other incremental wear and tear. Any costs to the HOA to clean or repair damage in the kitchen/ramada area following the event will be deducted from the security deposit with the balance returned to the reserving homeowner. VCM will inspect premises after each event to determine the amount of refund due.
6. The entire kitchen/ramada must be completely restored to the prior condition. At the conclusion of each event, the resident will be responsible for all clean up. Owner/Tenant will be responsible for removal of all excess trash or garbage. If there are conditions that need to be noted about equipment or clean up, the resident will notify VCM immediately after the event.
7. Vehicles shall be parked in the guest spaces and if necessary, along the west curb of the common area.
8. Do not prop open pool gates as this violates the Maricopa County ordinance. Violations are subject to fines assessed to the homeowner/tenant.
9. Total number of guests (size of the event) should not exceed 35 people in consideration of other Belmont residents who have run of the pool, spa and grounds. Events may be reviewed by the Board of Directors if deemed necessary by VCM for final approval.
10. VCM will post the reservations at the bulletin board locations at least 5 days prior to the event.
11. Gate Entry – Please provide your guests with your gate code by an invitation or verbally. Codes are not to be posted at the gates for public viewing. Do not prop pool area gates open.
12. A Board member will need to unlock the kitchen area on the day of the event. Please contact Susan Schesnol, Sandra Holmes, Kim-Monroe Adrian, Justin Metz or Joe Sisneros at least 48 hours prior to your event to make arrangements.

I agree to pay a non-refundable deposit of \$25.00 to the Belmont at Triple Crown Homeowners Association for the exclusive use of the kitchen/ramada area. I have read and agree to observe the above Rules and Regulations. In the event of damage, repairs will be charged to my lot number. In addition, any additional cleaning required will also be charged to my lot number. **HOMEOWNERS:** By signing this agreement on behalf of the resident/tenant, you are agreeing to share liability with your tenant for the use of Belmont Property.

FOR TENANTS: Your landlord/owner must also sign this document with the understanding that he/she will share any possible financial liability related to the use of the kitchen/grounds caused by you or your guests.

Homeowner _____ Lot Number _____

Property Address: _____

Day and Date: _____ Specific Time: from _____ to _____

Type of function _____

Number of guests _____ Other considerations _____

Phone: _____

Homeowner Signature
Request

Tenant (if applicable) Signature

Date

Please return forms via mail, fax or email to:

Belmont at Triple Crown Homeowners' Association, Inc.
c/o Vision Community Management
16625 S Desert Foothills Pkwy | Phoenix, AZ 85048
Office: (480) 759-4945 Fax: (480) 759-8683
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