

Ventana Homeowners Association

C/O VISION COMMUNITY MANAGEMENT
16625 S DESERT FOOTHILLS PKWY
PHOENIX, AZ 85048
(480) 759-4945 FAX (480)759-8683
EMAIL: VENTANA@WEAREVISION.COM

GATE DIRECTORY UPDATE FORM

Code Update for Homeowner

Homeowner Name: _____ Date: _____

Property Address: _____ Lot/Unit #: _____

Phone Number: (_____) _____ - _____ Email: _____

***Phone number must be local for gate to dial.

(IF APPLICABLE)

Please note, codes will not be released to tenants or management companies without written homeowner authorization on file.

Code Update for Tenant or Property Manager

Name: _____ Date: _____

Property Address: _____ Lot/Unit #: _____

Phone Number: (_____) _____ - _____ Email: _____

***Phone number must be local for gate to dial.

HOMEOWNER ACKNOWLEDGEMENT

Codes must not be given out to guests/vendors. Please have all guests and vendors use the gate's call box to request access.

Signature of Person Receiving Code: _____ Date: _____

(OFFICE USE ONLY)

Code Assigned: _____

Date Programmed: _____