

Alta Mesa Town Square Homeowners Association Parking Violation Enforcement and Fee Schedule Effective June 1, 2024

Violation of these Parking Rules may result in the vehicle being towed after the first violation. All fine letters other than the First Notice are charged to the homeowners account at \$5.00 each for an administrative fee to process the letter.

Parking in the Fire Lane

The Board may cause a resident or non-resident vehicle to be towed from the fire lane on the Common Area streets, with no further notice than placing a violation sticker for towing on the windshield and the towing company will be called.

All Parking Violations:

A "violation sticker" may be adhered to the vehicle windshield regarding towing for parking violations on the Common Area streets (other than Fire Lane) depending on the seriousness of the violation and/or recurring nature, and fines will also be imposed as follows:

First Notice:

A letter stating the violation & requesting compliance within seven (7) days and that the parking rules be observed in the future. All subsequent violations are subject to fines.

Second Notice:

A letter will be sent to property owner(s) stating this is your second violation and you have been assessed a monetary fine in the amount of \$50, plus administrative mailing fee.

Third Notice:

A letter will be sent to property owner(s) stating this is your third violation and you have been assessed a monetary fine in the amount of \$150, plus administrative mailing fee.

Forth Notice:

A letter will be sent to property owner(s) stating this is your fourth violation and you have been assessed a monetary fine in the amount of \$250, plus administrative mailing fee.

Each Subsequent Notice:

Your account will be assessed an additional monetary fine in the amount of \$350. Legal action or self-help may be taken and associated fees may apply after the forth notice.

Hearing Request Instructions

All violations and fines may be appealed by submitting a written request to have a hearing to the Board of Directors to resolve the matter within 10 days of the date of the letter. The written request should be mailed to the attention of Town Square c/o Vision Community Management 16625 S, Desert Foothills Pkwy, Phoenix, AZ 85048 or by email to: appeals@wearevision.com.