

# FOOTHILLS RESERVE MASTER OWNERS ASSOCIATION

## Security Camera Policy Adopted 5/19/25

In an effort to deter possible criminal activity and protect the residents and guests of Foothills Reserve Master Owners Association, Flock Safety security cameras have been installed at multiple locations within the community.

### 1. Authority to Create and Adopt Rules

Pursuant to Article V, Section 5.3 of the of the Foothills Reserve Master Owners' Association's ("Association") CC&Rs, in relevant part,

[b]y a majority vote of the Board, the Association may, from time to time and subject to the provisions of this Declaration, adopt, amend and repeal rules and regulations to be known as the Foothills Reserve Rules. The Foothills Reserve Rules may restrict and govern the use of the Common Area by any Member or Resident, by the family of such Member, or by any invitee, licensee or tenant of such Member; provided, however, that the Foothills Reserve Rules shall not discriminate among Members and shall not be inconsistent with this Declaration, the Articles and the Bylaws.

Based on the foregoing, the following rules and procedures shall apply to each Member of the Association, including the members of any Sub-Association.

### 2. Purpose

The Flock Safety security cameras may photograph the license plates of vehicles entering and exiting the Association property and collect images in the vicinity of the Park. The cameras are not intended to and will not film any Lot or area in which an owner or guest is entitled to a reasonable expectation of privacy. Footage from the security cameras will not be constantly monitored and will only be reviewed if an event occurs where it is necessary to review the captured images/footage. The cameras are not associated with a live security service or the Phoenix Police Department. If an owner or guest feels that they are in danger or that they are witnessing a crime the individual should contact the police immediately. **Do not rely on the cameras to capture footage of alleged criminal activity and be aware that the cameras are not monitored by a live security service.**

### 3. Data Retention

The footage/images captured by the cameras will be automatically deleted after 30 days. If you believe that a crime may have occurred in the community and believe that the security footage would be helpful, please contact the Board of Directors as soon as possible to ensure that they are able to access the footage within 30 days of the event.

#### **4. Access to Footage**

Only the Phoenix Police Department, the Board of Directors, and the Association manager will have the ability to access footage from the security cameras. The Board/manager will be responsible for handling any technical issues that may arise, as well as retrieve photographs if necessary. The Board/manager will be required to ensure that the images captured by the camera, along with any information that they may learn as a result of their position, remains confidential. The Board/manager only intend to access the footage if it is believed that a crime or violation has occurred. The Board members and Association manager will also keep security camera related information and footage confidential unless it is determined by the Board that the information and/or footage needs to be shared.

Access to footage captured during an incident may be granted to residents of the community if a Police Report has been filed and the resident submits a written request to the Board. Access to footage will only be considered for individual(s) listed on the official Police Report. All requests must be made in writing and emailed to the Board of Directors or Association manager with ALL of the following information included:

- Resident contact information
- Police Report information, including report number and officer/detective name and phone number
- Incident information, including incident date, timeframe, vehicle description, and event description

The Phoenix Police Department has been granted a “sharing” request that allows them to run searches and capture images from the community’s Flock data. This allows the Phoenix Police Department to be alerted if any “Hot List Hits” that enter our community. This includes incidents verified by Flock’s Official Hot List sources such as stolen vehicles/plates or vehicles with an outstanding warrant. Should a crime happen in our community in the future, the Phoenix Police Department will be able to partner with the community more effectively since they will have access to the evidence/data from cameras in our community. The Board of Directors will maintain full management of our account and data.

#### **5. Data Security**

Administrative, operational, technical, and physical safeguards shall be used to protect data from unauthorized access, use, destruction, modification, or disclosure. Information gathered or collected and records retained by Flock Safety and Foothills Reserve Master Owners Association will not be sold, accessed, or used for any purpose other than legitimate law enforcement or public safety purposes.

**6. Sharing with Law Enforcement Agency**

In the event that a crime occurs, the Board reserves the right to provide relevant footage and/or photographs to the appropriate law enforcement agency. The Board also reserves the right to circulate the same footage and/or photograph to the community members if the Board deems it necessary.

Please contact the Association's manager with any questions.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by a majority vote of the Foothills Reserve Master Owners Association Board of Directors.