

Casa Requena 1
CLUBHOUSE RESERVATIONS
\$50 Nonrefundable Rental Fee

Today's Date _____ Date of event _____

Name _____

Address _____

Function _____ Approx. # of guests _____

Phone _____ Work Phone _____

Function time ____ to ____ Total hours needed including set-up & clean-up ____ to ____

Lot # _____

Use of all illegal substances is prohibited.

Any soiling or damage to the clubhouse, pool area or properties within or around them must be repaid by the owner in the amount actually expended for repairs or cleaning. Further, the charges for repairs or cleaning, if not paid within 10 days after completion of the work shall be delinquent and shall become a lien on the owner's lot until fully paid.

Any damage under \$50.00 will be deducted from the deposit.

A DEPOSIT OF \$50 IS REQUIRED. IF THERE IS NO DAMAGE AND THE CLUBHOUSE IS IN ACCEPTABLE CONDITION, YOUR DEPOSIT WILL BE RETURNED IN FULL.

I, hereby, agree to conform to all the rules and regulations governing the use of the clubhouse and/or pool. I understand the pool area is open to other homeowner's in the community. In the event of any accident or injury to myself or my guests I hold harmless Casa Requena 1 or any of its affiliates.

Please provide two checks or money orders with reservation:
\$50 Nonrefundable rental fee and \$50 Refundable cleaning/damage deposit

Signed _____

After the event: Return the clubhouse to the same condition you found it, and check off the following list:

- ___ 1. Clean spills from tables and floors.
- ___ 2. Return furniture to original location.
- ___ 3. Turn off A/C or heat.
- ___ 4. Turn off lights.
- ___ 5. Close and lock all exterior doors.
- ___ 6. Inspect Clubhouse with board member and return key for return of deposit.

Inspected by: _____ Signed: _____

Time: _____ Date: _____

Comments: _____
