OP ID: JS



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	800-698-0711	CONTACT LaBarre/Oksnee Insurance			
LaBarre/Oksnee Insurance MD License # 0C84283		PHONE (A/C, No, Ext): 800-698-0711	FAX (A/C, No):		
30 Enterprise #180 Aliso Viejo, CA 92656 Mike DiNino		E-MAIL ADDRESS:			
		INSURER(S) AFFORDING COVERAGE	NAIC#		
		INSURER A: Harco National Ins Co	26433		
INSURED Park Orleans Townhouses Corp.		INSURER B: Continental Casualty Company	20443		
Vision Community Management 16625 S Desert Foothills Pkwy		INSURER C:			
Phoenix, AZ 85048		INSURER D:			
		INSURER E :			
		INSURER F:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

	EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR		TYPE OF INSURANCE	ADDL INSD	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMIT	S
Α	Х	COMMERCIAL GENERAL LIABILITY				,	ì	EACH OCCURRENCE	s 1,000,00
		CLAIMS-MADE X OCCUR	Х		TBD	01/30/2019	01/30/2020	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,00
В	Х	D&O \$1,000,000			618843605	01/30/2019	01/30/2020	MED EXP (Any one person)	\$ 5,00
		\$1,000 Deductible						PERSONAL & ADV INJURY	s 1,000,00
	GEN	N'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,00
	X	POLICY PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,00
		OTHER:						TROBUSTO COMITTO TROC	\$
A	ΔΙΙΊ	OMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,00
	ΑΟ.	ANY AUTO			TBD	01/30/2019	01/30/2020	BODILY INJURY (Per person)	\$
		OWNED SCHEDULED			. 55	0110012010	01/00/2020	` '	Ť
	x	AUTOS ONLY HIRED NON-OWNED AUTOS ONLY  X NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) PROPERTY DAMAGE	
	_	ÄÜTÖS ONLY AÜTÖS ÖNLY						(Per accident)	\$
									\$
1		UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$
		EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$
		DED RETENTION \$							\$
	WOF	RKERS COMPENSATION EMPLOYERS' LIABILITY						PER OTH- STATUTE ER	
	ANY	PROPRIETOR/PARTNER/EXECUTIVE T						E.L. EACH ACCIDENT	\$
	OFF (Mar	ICER/MEMBER EXCLUDED?	N/A					E.L. DISEASE - EA EMPLOYEE	\$
	If yes	s, describe under CRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$
Α	_	nket Property*			TBD	01/30/2019	01/30/2020	5,000 ded	12,265,34
lΑ	Fide	elity Bond	х		TBD	01/30/2019	01/30/2020	1,000 ded	150,00
'`		-						<b>,</b>	, , , ,
	l		1	1		ĺ	I		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

76 units. Property Coverage is Single Entity (excludes improvements) and includes \*Guaranteed Replacement Cost, Special Form, Bldg Ord/Law (A,B,C), Wind & Hail, BMAC, 30 days NOC, Severability of Interest included. Located in Scottsdale, AZ 85251. Management is additional insured on GL, D&O & Crime

CERTIFICATE HOLDER		CANCELLATION
Vision Community Management 16625 S. Desert Foothills Pkwy	VISIONP	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Phoenix, AZ 85048		AUTHORIZED REPRESENTATIVE Mike DiNino

\_\_\_\_\_

#### IMPORTANT INSURANCE INFORMATION FOR 01/30/19 to 01/30/20

January 30, 2019

Dear Park Orleans Townhouses Homeowner,

# THE FOLLOWING GIVES IMPORTANT INFORMATION REGARDING YOUR ASSOCIATION'S INSURANCE!

#### PROPERTY COVERAGE - Master policy with Harco National Insurance

Direct physical loss coverage is provided for all units and includes all separate structures owned by the association in the amount of \$12,265,347. and is subject to a \$5,000. deductible per occurrence. Basically, any direct physical loss to a building or separate structure is covered except loss by perils that are specifically excluded. Betterments & improvements are not covered in this policy. Some of the standard exclusions are nuclear war, wear and tear, flood, damage by insects and vermin, inherent vice, subsidence and faulty construction. This is not a maintenance policy and will provide coverage for perils as described in the policy.

General Liability: \$1,000,000 with Harco National Insurance

This \$1,000,000 of liability coverage protects your Association from lawsuits arising out of the injuries that occur within the common areas owned by the Association. This liability does not protect individual unit owners for their liability exposure arising out of the ownership, maintenance, or use of their own individual units.

Director & Officers Coverage: \$1,000,000 with C.N.A.

This \$1,000,000 of liability coverage protects the board for the cost of defense and claims arising from the lawsuits alleging that the directors had failed to properly perform their required duties

Fidelity Bond: \$150,000 with Harco National Insurance

These bonds protect only against fraudulent or dishonest acts by the persons named in the policy, generally the board of directors. Fidelity bonds **DO NOT COVER** mysterious disappearance, burglary or thefts by outside parties, ordinary mismanagement of funds or overspending.

As a unit owner, you are responsible for insuring the contents of your unit and your personal liability. It is recommended that you include enough **Building Additions and Alterations** coverage to replace anything that has been upgraded (i.e cabinets, flooring, etc). We also recommend that your unit owner policy insure additional living expenses, loss assessment and any gaps in coverage. Your agent should know and understand that you may be responsible for the \$5,000 deductible if a loss results from an area within your responsibility.

Be sure and contact your personal insurance agent to make sure that you are adequately covered and your coverage coincides with the Association's insurance. Report all claims immediately to the Community Association Manager.

Sincerely,

Mike DiNino LaBarre/Oksnee Insurance Agency



#### What a Unit Owner Needs COVERAGES FOR YOUR PERSONAL INSURANCE

Almost all condo associations provide basic property coverage for fire, theft and vandalism. These policies will cover the individual units; however, there may be some exclusions. Each year your association is required to mail an insurance disclosure to every owner. It is always a good idea to fax the disclosure to your insurance agent for an annual review of your personal policies.

#### The most important coverages for condo owners are:

<u>Personal Liability</u> – Pays damages which you are legally obligated to pay because of bodily injury or property damage resulting from an occurrence.

<u>Umbrella Liability</u>- Additional liability coverage, available through your automobile policy. *This policy is usually written through your auto policy agent.* 

<u>Personal Property</u> – Moveable items, such as furniture, clothes, dishes, appliances, computers, etc.

**Building Property** (betterment and improvements) – Any upgrades or improvements made by you after the unit was purchased such as countertops, cabinets and flooring. Be sure to check with your management company to see what exclusions may exist on your master policy, such as floor and wall coverings. It is also a good idea to advise your personal carrier of the Master policy deductible. It may be the unit owners' responsibility to pay for that! Many personal carriers will cover the HOA policy deductible. It is an important Gap to close!

<u>Loss of use</u> – Helps with necessary increase of living expenses if you cannot stay in the condo due to a covered loss.

<u>Guest Medical</u> – Will pay reasonable charges for medical, surgical, x-ray, dental, etc. resulting from an occurrence on your property.

<u>Loss Assessment</u> – Pays for losses in common area of the association that exceed master policies coverage which result in a special assessment to all unit owners equally.

<u>Earthquake loss assessment</u> – pays for losses related to the living units in the event of an earthquake that may result in a special assessment to all unit owners equally.

<u>Jewelry & Art</u> - high value jewelry and/or collectibles should be covered under a "scheduled or non scheduled floater".

Compliments of:





EOI Instructions For Homeowners with Letter from Lender Requesting Proof of Renewal

## Go to www.EOIDirect.com

Under First-Time Users, select *Homeowner/Home Buyer* in the drop-down box. -Continue

Enter your email and create a password.

Next to the "I am A:" drop down box, select Homeowner/ Home Buyer
-Continue

### Home Owner/ Home Buyer Registration:

Fill- out and complete homeowner's information

-Save and Continue

## <u>User Service Agreement:</u>

Review terms. Some will not apply to homeowners.

-Accept and Continue

# Successfully Registered:

- Select Continue

You will be transferred to the Log-In Screen

Enter your new username and password, under Existing Users.

#### Control Center Screen:

Click on the words "Evidence of Insurance": Order a Certificate of Insurance Fill in Homeowners Association Name and Select State. (You will need to know the association's legal name).

-Continue

Next, select which association best matches.

-Continue

# Homeowners/ Homebuyers Reason for Certificate:

Select-I have received a letter from my lender requesting an annual update of my insurance policy. (Your lender may indicate they will be purchasing, or have purchased, insurance on your behalf).

-Continue

Next, you will be asked to input *Borrowers Last Name and Loan Number* to locate your account. If the system does not find your lender's information, then you will be given the opportunity to input that information.

-Fill in required fields and click Continue

## Select Delivery Method:

Select preferred method of delivery.

Email or Fax options will both be free of charge.

-Continue

Lastly, write the order number at the top of the Lenders Request letter and fax to (208) 379-4341.

A copy of the Certificate of Liability with the updated mortgagee clause will be sent to your lender, in addition to you as requested.